

**Regular Meeting of the Commissioners' Court  
January 8, 2024**

Be it remembered that the Honorable Commissioners' Court of Hemphill County, Texas met in a regular meeting on this the 8<sup>th</sup> day of January, 2024.

Those present and presiding were:

Lisa Johnson	-	Hemphill County Judge
Dawn Webb	-	Commissioner Precinct #1
Tim Alexander	-	Commissioner Precinct #2
Dale Schafer	-	Commissioner Precinct #3
Nicholas Thomas	-	Commissioner Precinct #4
Sylvia Guerrero	-	Clerk and Ex Officio Member of Commissioners' Court

Others present were: Treasurer, Kay Smallwood, County Attorney, Kyle Miller, Tax Assessor/Collector Chief Deputy, Jennifer Davis, Brent Sherrod, Bill Pinkham and John Merriss.

**Call to Order.**

Judge Johnson called the meeting to order at 9:00 a.m. She noted that all members of the court were present.

**Approve Minutes from the December 11, 2023.**

Dawn moved to approve the minutes from December 11, 2023 regular meeting as presented. Tim seconded the motion which carried unopposed.

**Burn Ban.**

Judge Johnson said that the burn band was taken off a few weeks ago when we got some rain. No action was taken.

**Public Comments.**

No public comments were made.

**Consider/Approve SB22 Grant Application.**

Tim moved to approve a \$3,000 salary increase with the SB22 Grant for eligible employees of the Sheriff's office which is 15 employees with the balance going towards vehicles and equipment. Dale seconded the motion which carried unopposed.

**Consider/Approve Joint Election Resolution for March 5, 2024 Primary Election.**

Nicholas moved to approve the Joint election resolution for the March 5, 2024 Primary Election. Dawn seconded the motion which carried unopposed.

**Receive Collections Report from Perdue Brandon Fielder Collins & Mott.**

Brent Sherrod and Bill Pinkham with Perdue Brandon Fielder Collins & Mott Firm presented to the court the collection report. Brent said the firm helps the county collect delinquent taxes, fines and fees. Bill presented to the court the 2023 tax year calendar. He went over the tax collection process.

**Receive Audit Report from Doshier, Pickens and Francis CPS firm for year ending September 30, 2023.**

John Merriss with Doshier, Pickens & Francis LLC CPA Firm presented to the court the Annual Financial Report for the year ending in September 30, 2023. He went over the Statement of Net Position. The county end of the year cash equivalence is \$25,704,126. Delinquent receivable, net is \$127,698, which is up from last year due to litigation with the Appraisal District. Net pension assets are \$5,329,347. John went over the expenses of the county, direct charges for services and general revenue. The report was received by the court without issues. Tim moved to accept the audit report from Doshier, Pickens & Francis CPA for the year ending September 30, 2023. Nicholas seconded the motion which carried unopposed.

#### **Consider /Approve Street for 2024 Sealcoat Project**

Tim moved to approve the 2024 street seal coat projects as presented. Dale seconded the motion which carried unopposed.

#### **Consider /Approve 2024-2025 Hemphill County Airport Premises Liability Insurance.**

Dale moved to approve the liability insurance for the airport at a cost of \$5445.00. Tim seconded the motion which carried unopposed.

#### **Consider/Approve addition of Social Media Policy to Personnel Handbook to confirm to SB1893.**

Judge Johnson said SB 1893 bans the use of the media service TikTok or any applications owned by ByteDance on equipment that is owned by the county. Dawn moved to approve the addition to the Social Media Policy to personnel handbook to conform to SB1893. Dale seconded the motion which carried unopposed.

#### **Announcements**

Judge Johnson said the Hemphill County Stock Show set up will be on January 16, 2024. Judge Johnson said she purchased a 1990 International Paige 5000 Water Truck in the amount of \$6,930.000 on Purplewaive for the use at the rodeo arena.

#### **Future Agenda Items**

None were presented

#### **Approve Bills, Budget Amendments**

Tim moved to approve the December 31, 2023 Budget and Financial Report as presented. Dawn seconded the motion which carried unopposed.

Nicholas moved to approve the computer generated bills. Dale seconded the motion which carried unopposed.

Tim moved to approve the hand stamped bills. Dawn seconded the motion which carried unopposed.

Tim moved to approve two invoices from Schafer Services, one in the amount of \$150.00 for repairs and one in the amount of \$200.00 for contract labor at the sheriff's office. Nicholas seconded the motion which carried with Dale abstaining.

#### **Adjourn**

Tim moved to adjourn the meeting at 10:43 a.m. Dawn seconded the motion which carried unopposed.

The meeting took place at the city of Canadian, Texas on January 8, 2024, 2023.

ATTEST *Lisa Johnson* COUNTY JUDGE

ATTEST *Alma Suarez* COUNTY CLERK